

Transferring Pediatric and Neonatal Patients to UVA Children's Hospital



UVA Transfer Center

1.844.XFER.UVA (933.7882)
24 hours a day, seven days a week.

UVA Children's Hospital has changed our process for receiving transfers by developing an internal transfer team. This team is made up of experienced medics specially trained to triage requests made by physicians wishing to transfer a patient to UVA Children's Hospital, including the Neonatal Intensive Care Unit (NICU). Our goal is to ensure a prompt, single point of care for inpatient transfer services, through physician-to-physician communication that will result in your patient getting the care they need.

The steps listed below will be your guide as you are transferring a patient to UVA Children's Hospital:

To expedite the transfer, please have this info ready when you call:

- Patient demographics
- Diagnosis
- Medical service(s) requested
- Vital signs and pertinent labs
- Contact information for the current attending physician
- Current location of the patient

To expedite treatment, please send the following with the patient:

- Demographic sheet
- Discharge summary, including all laboratory results
- All operative/procedure notes
- An electronic upload of all radiographic images relevant to this transfer, including echocardiograms, CTs, ultrasounds, X-rays, etc.

Transfer

To transfer a pediatric or neonate patient to UVA Children's Hospital:

1. Call **1.844.XFER.UVA (933.7882)** 24 hours a day, seven days a week. All calls will be recorded for quality assurance purposes.
2. You will be prompted with questions regarding your transfer request. To expedite the process when speaking with the operator, please specify that you are calling for potential transfer of a **neonate** to the NICU or a **pediatric patient** to UVA Children's Hospital.
3. You will be placed on hold briefly while the UVA attending physician or fellow joins the line.

4. After you speak with the physician, the transfer center facilitator will remain on the line to collect more details about the transfer.
5. At this time, you may transfer the call to a unit assistant or nurse to complete the necessary data transfer, allowing you to return to care for your patient.
6. The Newborn Emergency Transport Service (NETS) or the Pediatric Critical Care Transport Service will be dispatched promptly, if appropriate.

For **transfer to the NICU**, please only use the process outlined above so that we can facilitate bed assignments and information sharing. The NICU can be contacted directly at **434.924.2335** for **emergencies**, such as CPR in progress on a newborn, or **regular (nontransfer) consultations only**.

Newborn Emergency Transport Service (NETS) Presence at Deliveries

NETS can be dispatched for a delivery **only** if the fetus is less than 30 weeks or has known fetal anomalies that require immediate intervention and is:

- A C-section
- Imminent (i.e., 9 cm and rapidly progressed, 10 cm and pushing)

NETS is not otherwise dispatched for deliveries, due to time limitations during waiting periods and possible delay of dispatch for other emergent cases.